



OE BAND BOOSTER MEETING MINUTES

Submitted for approval by: Kim Van Dyke

DATE: Wednesday, May 27th, 2020

TIME: 7pm

LOCATION: Zoom Virtual Meeting

NOTE: Due to pandemic COVID19, March Executive Board Meeting and April Booster Meeting were not held since counties, cities, and states were shut down and were following stay at home orders and social distancing guidelines.

May Booster Meeting was conducted as a virtual meeting in Zoom.

By-laws have been updated with guidelines for pandemics.

PRE-MEETING ACTIVITIES

No pre-activities. Appx. 19 parents were in attendance online.

Get Connected:

- Check the website for the most up to date information. www.oeband.com
- Join the boosters private Facebook group (search for Olathe East Band Boosters- private booster page is different from the public band page).
- Email questions to band leadership at oebsbandboosters@gmail.com
- Follow us on Twitter, Instagram, and Snapchat

BAND BOOSTER AGENDA TOPICS

Welcome

Meeting Minutes-

- February 2020 Booster Meeting Minutes- Approved

TREASURER'S REPORT

- 2020-2021 Budget reviewed/approved.
 - Budget is conservative and based on
 - Contributions due to COVID19 were lowered from 75% to 50%
 - Surplus from 2019-2020 - surplus will be held instead of spent due to COVID19
 - OMI was successful and will help with the budget due to COVID19 and the impacts to the year. \$11,952.00.
 - Eliminated Pre- Camp expenses due to cancellation and COVID19.



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NEW BUSINESS-

- 2020-2021 Executive Board approved and outstanding Leadership positions announced.
- New Executive Board-
 - President: Susan Willard
 - Vice President: Jennifer Billam
 - Secretary: Kerri Church
 - Co-Treasurers: Rebecca Novotny and Derek Gjovig
- By-Laws Updated and Approved
 - Article 4 section 2- Officers
 - Transfer of leadership shall occur in May.
 - Section 3-
 - For consistency a leader may hold a position for more than 1 year with approval of the Band Director and Executive Board.
 - WebMaster- formally the responsibility of Secretary; however, a new position has been created.
 - Treasurer is responsible for obtaining/completing proper documents from the state for Bingo each year.
 - Treasurer will oversee tax preparation and to work with a Tax preparer specialized in 501c3 organizations.
 - Section 5
 - Crew leader is responsible for movement of trailers throughout the year not just for football games and competitions.
 - Section 6
 - The Executive Board and Leadership Team are now clearly defined and not labeled as the same.
 - Meetings
 - Boosters March meeting- is for the Executive Board only for determining the Budget for following year which will be approved by Boosters in April.
 - Section 3
 - Executive votes may be conducted through email and approved with majority vote.
- Leadership positions can be added throughout the year as needed.
- Verbiage changed from Dues to Suggested Contributions.
- Surplus requests can be voted on at Booster Meetings and approved by simple majority.
- Monthly bank statements are reviewed by the Treasurer and President for dual control.
- Leadership Team announced including unfilled positions.
 - Orange & Blue BBQ: Terri Newkirk, Amanda Huwe, and Sarah Lodge
 - Band Basket Bingo: Kelly Downs and Laura Matzke
 - BBQ & Bingo Donations Organizer: OPEN
 - Car Washes: OPEN
 - Lincoln Test Drive: OPEN



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- Finals Survival Packs: Ami Swisher
- General Fundraisers (Savers, Chipotle, etc.): Mindy Mauer
- Student Trip Fundraisers: OPEN
- Introduction of General Leadership Team
- Parent Engagement and Volunteers: OPEN
- Spirit Wear: Ami Swisher
- Public Relations & Social Media: OPEN
- Band Webmaster: Jennifer Billam
- Videographer: Ciriaco Valdez and Craig Patterson
- Graphic Designer: OPEN
- Notary Public: OPEN
- **Final action: 2019-2020 Executive hand over to 2020-2021 Executive Board**

MUSIC DIRECTOR'S REPORT

Mr. Smikahl provided the Music Director Report and had the following comments on current topics.

- OE Track will be ready for Band Camp; however, Mr. Smikahl is still requesting CBAC.
- Working on a trip plan with a new company and by July should know more from the school district the plans.
- Band Camp still TBD.
- 2020-2021 Leadership Team will be announced soon.
- Drum Majors are meeting and will be doing a Zoom sectionals and one on one.

OLD BUSINESS (Items still outstanding from past meetings)

- Recruitment of new board members, chairs and co-chairs continues.
- Looking ahead: Mr. Smikahl mentioned that in the future (not the next couple of years) that he would like the band program to invest in a semi-trailer so the annual expenses of renting a box truck could be removed. We could buy more trailers to pull but this would increase the need for parent drivers and personal vehicles being used. With the semi-trailer, we would hire a CDL driver to drive to all day competition events or BOA in St. Louis. Besides the semi-trailer costs there would be construction expenses to build out the inside of the trailer and custom painting for the outside of the trailer. The multi-level unit would hold all percussion instruments and band instruments and equipment.

BOOSTER FUNDRAISING EVENTS

If you have any ideas for fundraisers please contact a Booster member or email oehsbandboosters@gmail.com.

Happening now- None

Coming soon- TBD



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CURRENT VOLUNTEER SIGNUP OPPORTUNITIES

- None

Mr. Smikahl will be sending the links in emails and these are also posted on oeband.com.

UPCOMING EVENTS UNTIL NEXT BOOSTER MEETING

TBD due to pandemic.

NEXT BAND BOOSTER MEETING

TBD due to pandemic.

Meeting adjourned at 7:50pm

POST-MEETING ACTIVITIES

- None